

Bid Details

Organisation Chain	Department of Pharmaceuticals National Institute of Pharmaceutical Education and Research (NIPER) Guwahati		
Tender Reference Number	NIPERG/SnP/184/IPR/2223/276		
Tender ID	2022_MCF_691306_1		
Tender Type	Open Tender	Form of contract	Empanelment
Tender Category	Services	No. of Covers	1
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No		

Cover Details, No. Of Covers - 1

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	EXPRESSION OF INTEREST FOR EMPANELMENT OF IP FIRMS

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00	Fee Payable To	NA	Fee Payable At	NA
Tender Fee Exemption Allowed	NA				

EMD Fee Details

EMD Amount in ₹	0.00	EMD Exemption Allowed	NA
EMD Fee Type	NA	EMD Percentage	NA
EMD Payable To	NA	EMD Payable At	NA

Work /Item(s)

Title	NIPERG/SnP/184/IPR/2223/276				
Work Description	EXPRESSION OF INTEREST FOR EMPANELMENT OF IP FIRMS				
Pre Qualification Details	Please refer Tender documents.				
Tender Value in ₹	1	Product Category	Miscellaneous Services	Sub category	Intellectual Property Right serves
Contract Type	Empanelment	Bid Validity(Days)	365	Period Of Work(Days)	30
Location	NIPER-Guwahati, SilaKatamur (Halugurisuk)	Pincode	781101	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	NIPER-Guwahati

Critical Dates

Publish Date	21-Dec-2022 05:40 PM	Bid Opening Date	03-Jan-2023 03:30 PM
Document Download / Sale Start Date	21-Dec-2022 05:45 PM	Document Download / Sale End Date	03-Jan-2023 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	21-Dec-2022 05:50 PM	Bid Submission End Date	03-Jan-2023 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	EXPRESSION OF INTEREST FOR EMPANELMENT OF IP FIRMS	924.02

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	CPPP EoI.pdf	EXPRESSION OF INTEREST FOR EMPANELMENT OF IP FIRMS	924.02

Tender Inviting Authority

Name	Director, NIPER Guwahati
Address	NIPER-Guwahati, SilaKatamur (Halugurisuk)

Tender Creator Details

Created By	Gitartha Goswami
Designation	Assistant Registrar
Created Date	21-Dec-2022 05:27 PM



Sl. No.	Tender No.	Tender Title	Category	Location	Start Date	End Date	Status
1	10000000000000000000
2	10000000000000000000
3	10000000000000000000
4	10000000000000000000
5	10000000000000000000
6	10000000000000000000
7	10000000000000000000
8	10000000000000000000
9	10000000000000000000
10	10000000000000000000

**NATIONAL INSTITUTE OF PHARMACEUTICAL EDUCATION AND RESEARCH-
GUWAHATI**

**DEPARTMENT OF PHARMACEUTICALS, MINISTRY OF CHEMICALS AND FERTILIZERS,
GOVERNMENT OF INDIA**

SilaKatamur, Halugurisuk, Changsari, Kamrup, Assam-781101, India

Ph: 7099007822; Email: purchase@niperguwahati.ac.in

No: NIPER-G/S&P/184/EoI-IPR/2022-23/276

दिनांक/Date: 21.12.2022

EXPRESSION OF INTEREST

FOR

EMPANELMENT OF IP FIRMS FOR
HANDLING NIPER Guwahati's IP
APPLICATIONS AND OTHER IP-
RELATED WORK

(Techno-Legal Part)

4

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1. EXPRESSION OF INTEREST

Empanelment of IP Firms for handling NIPER-G's IP application and s any other IP-related work assigned from time to time by the institute.

The National Institute of Pharmaceutical Education and Research Guwahati (NIPER-G) is a national-level institute in pharmaceutical sciences with a proclaimed objective of becoming a centre of excellence for advanced studies and research in pharmaceutical sciences. The Government of India has declared NIPER as an 'Institute of National Importance'. It is an autonomous body set up under the aegis of the Department of Pharmaceuticals, Ministry of Chemicals and Fertilizers, Government of India. The Institute is conceived to provide leadership in pharmaceutical sciences and related areas within the country and to the countries in South East Asia, South Asia and Africa. NIPER is a member of the Association of Indian Universities and the Association of Commonwealth Universities.

As a part of Academic and Continued research and development going in the institute, its Faculty, Technical officers, Research scholars, and Ph.D. scholars are developing new ideas and technologies which may ultimately lead to the patenting of innovation. To Assist the Institute in handling such kind of work, the institute is looking for a highly reputed agency in the field with the required experience, expertise, infrastructure and with proven performance for shortlisting their name.

Expression of Interest (EOI) is requested for the empanelment of IP firms that are in the field for handling NIPER-G's Indian and foreign patent-related applications and for securing and safeguarding protection for other forms of IP in India and Abroad. The applying firms and their counterpart foreign associates should be able to provide services for:

- Filing, prosecution, maintenance, opposition, litigation, revocation, restoration, and any other proceedings in respect of foreign patent applications/patents and for registration/securing of other forms of IP in India and abroad.
- All other forms of IP and related work comprising services for copyright matters, design, trademark, layout design, plant varieties, opposition, litigation, revocation, restoration, representation before the Appellate Board in India, miscellaneous actions under the relevant Act and any other proceedings in India.
- Other IP-related work comprising drafting agreements, MOU, Freedom to operate searches, assistance in licensing, and other IP Management matters like IP audit, IP valuation, commercialisation strategy, and opinion/advice relating to IP matters.
- Providing support in case of challenges.

The IP firm should have good standing for at least a period of five years or more. The firm must have filed patent applications for more than 100 inventions in India and abroad (including PCT applications) for clients based in India (Out of which at least five should be Central/ State government funded Universities/ Research Institutes). The IP firm should possess professional expertise, especially in handling patent applications in the field of Drug/Pharmaceutical, Chemical, Biological, and Engineering. The firm must have the requisite infrastructure and be financially sound. It should have offices with easy access to Guwahati and an established network of leading foreign attorney firms worldwide that can handle the assigned work concerning NIPER-G's patent applications and other forms of IP.

Invited proposals should include the details mentioned in the format which may be downloaded from the NIPER-G website <https://niperguwahati.ac.in>

The 'Techno-legal IP bid' is invited initially. The shortlisted firms will be asked for presentation before the expert committee. The format for the submission of 'Financial Bids' will be sent to only shortlisted firms. The selected firms need to sign the Memorandum of Understanding with NIPER-G.

The applicant shall mention on the sealed envelope Firm's Name, Phone number & name of the contact person, and a line highlighting 'Techno-legal IP bid' and 'Do Not Open Before 1530 hours (3:30 PM) on 3rd January 2023'. The last date for receiving EOI is 3rd January 2023 before 1500 hours (3 PM), and the bids will be opened on the same day at 1530 hours (3:30 PM) in the presence of Authorised representatives of the Bidders.

The Sealed envelope may be addressed to Stores & Purchase Officer, National Institute of Pharmaceutical Education and Research Guwahati (NIPER-G), Sila Katamur (Halugurisuk), P.O.: Changsari, Dist: Kamrup, Assam, Pin: 781101

Director NIPER Guwahati reserves the right to shortlist firms at any point of assessment of their credentials for the empanelment. This advertisement does not constitute and will not be deemed to constitute any commitment on the part of NIPER Guwahati. The Director, NIPER Guwahati, in the best interests of the institute, further reserves the right to accept or reject any proposals without assigning any reason and further reserves the right to withdraw the tender at any stage.

2. Information and Instructions for Applicant

1. All information called for should be furnished against the relevant items in the prescribed forms. If information is provided in a separate sheet for any reason, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a 'nil' or "no such case" entry should be made in that column. If any particulars/query is not applicable in the case of the applicant, it should be stated as "not applicable." The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms, or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram or telex and those received late will not be entertained.
2. The applicant should sign each page of the application.
3. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, initialling, dating, and rewriting. Pages need to be numbered. Additional sheets, if any added by the service provider, should also be numbered by them.
4. References, information, and certificates from the respective clients certifying the suitability and capability of the applicant should be duly signed.
5. Please ensure to provide the company/Institutes name, Registration Number, Complete mailing address, PAN details, Income tax returns filing for the last three years, GST No, if any, Proof of experience in the requested field etc.
6. A certificate of No Legal/Criminal case filed/pending in the courts against their institute, and they are not debarred by any Institute for participating/undertaking such type of contract.
7. Indicate various steps involved in processing the patent filing and how you will provide assistance to the institute in processing the Patent registration.
8. The applicant may furnish any additional information they think is necessary to establish the firm's capabilities to complete the envisaged work successfully. It is, however, advised not to furnish superfluous information. No information shall be entertained after submission of the EOI document unless it is called for by NIPER-G.
9. Any information furnished by the applicant found to be incorrect either immediately or at a later date would render him liable for the termination of the contract.
10. Any effort on the part of the applicant or their agent to exercise influence or to pressurise NIPER-G would result in the rejection of their application.

11. Any application received after the deadline for submission of the bid prescribed by NIPER-G will be rejected and shall be marked as "late" and not considered for further evaluation. Such envelopes will not be opened.
12. All bids will be opened in the presence of their authorised representative as per the schedule given in the invitation of bids.
13. To Know the progress or latest developments, any modifications, alterations changes related to this tender, please regularly watch our Institutes web site, www.niperguwahati.ac.in, in which communications, if any, will be posted by the Institute.

Y
21/12/2020
Stores & Purchase Officer

भंडार एवं क्रय अधिकारी
नाईपर गुवाहाटी, असम (भारत)
Stores & Purchase Officer
NIPER-G

3. Format for submitting proposal

From

(Firms Name and Address)

To

Stores & Purchase Officer,
National Institute of Pharmaceutical
Education and Research Guwahati
(NIPER-G),
Sila Katamur (Halugurisuk), P.O.:
Changsari, Dist: Kamrup, Assam,
Pin: 781101, Assam, India

Subject: Submission of Expression of Interest for *“Empanelment of IP Firms for handling NIPER-G’s IP applications and other IP-related work.”*

Sir.

Having examined the details given in the Terms and conditions of the Expression of Interest for the above work, I/we hereby submit the EOI.

1. I/We hereby certify that all the statements made and information are true and correct.
2. I/We have furnished all information as required in “Profile and Business Competencies of The Firm’ which is necessary for EOI, and have no further pertinent information to supply.
3. I/We also authorise NIPER-G to approach individuals, employees, firms and corporations to verify our competence and general reputation.
4. I/We will make comprehensive presentations before officials of NIPER-G at various stages to explain the functioning and other matter necessary for the empanelment of the attorney.
5. I/We submit the following documents in support of our suitability, technical know-how and capability for having successfully completed the following assignments.

Seal of applicant

Date of submission

Signature(s) of
Applicant(s)

(Authorized signatory with Name and
his capacity)

Enclosures:

4. PROFILE AND BUSINESS COMPETENCIES OF THE FIRM

1. Full Name of the firm
2. Complete Addresses of the main office and branch offices along with telephone numbers and email addresses of the Firm
3. Internet address(es)
4. Place of work: firm owned/leased
5. Date of establishment of the firm
6. Legal Status of the firm (attach attested copies of the original document)
7. Particulars of the registrations/certifications if any, with various government/non-governmental bodies (attach attested photocopy)
8. Particulars of the memberships/partnership if any
9. Articles and Memorandum of Association
10. Partnership agreement between the firm and its partner clearly highlighting the scope of work for each:
11. Details of PAN (Permanent Account Number), TAN (Tax Deduction and Collection Account Number), and other Important Registration No. may also be provided
12. Balance sheet for last two financial years duly signed by Chartered accountant along with the annual Turnover.
13. Area of specialization:
(Patents/Trademarks/Copyright/Designs/Litigation/opposition/Contracts/other IP-related activities)
14. Number of professionals (Partners/Associates) presently employed with the firm for patent and related IP work in various fields and their profiles:

Sr. No	Name of the Professional	Qualification	Area of expertise	Experience (no. of years)	Number of cases handled (Specify whether it is for copyright, trademark or Patent or any other IP form, litigation/opposition)

15. Provide details of the number of patent applications or other forms of IP handled by the firm during the last five years with respect to:
 - a. Number of patent applications drafted and filed in India from Indian clients and from foreign clients.
 - b. Number of patent applications drafted and filed abroad, including PCT applications from Indian clients.
 - c. List of patent applications published /granted related to those handled by the Firm.
 - d. Number of cases handled with respect to other forms of IP.
16. Number of litigations/opposition proceedings handled by the firm pertaining to patents, design, trademarks, and copyrights during the last five years and success rate of the decided cases in favour of the client(s) during this period.
17. Number of Indian/foreign patent applications filed on behalf of other government organisations and industries from India and the name of these organisations.

17. Names of foreign associates handling the cases in various countries. (Provide a list of foreign associates and the basis of their *selection* along with their international ranking and source of such ranking)
18. Names of authorized signatory(ies)/Representative(s) to deal with day-to-day transactions and to visit NIPER-G to discuss the functional and technical matters concerning IP-related matters.
19. Procedures adopted by the firm regarding maintaining the security of information related to hard copies and computer-based transactions/ exchange of information between the clients and the firm.
20. Testimonials/references from the present clients.
21. Was the applicant ever required to suspend the works for a period of more than six months continuously after the award of work? If so, give the reasons for the suspension of work.
22. Has the applicant or any constituent partner, in the case of a partnership firm, ever abandoned the awarded work before its completion? If so, reasons for abandonment.
23. Has the applicant or any constituent partner, in case of a partnership firm, ever been convicted by a court of law? If so, give details.
24. Any other information considered necessary but not included above.

(Signature, name and designation of the authorized signatory)

For and on behalf of _____

[End of document]

